

Minutes of Meeting

Date	12 Feb 20
Location	Email - Co
Time	00:00:00
End Time	00:00:00
Present	GA/JRM/MS/LB/JS/GP/EvG/DR

Outstanding Actions

#	Action	Who	Status	View
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New Actions and Decisions

#	Action	A/D	Who
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BVF Committee Email meeting minutes

Period 3rd February – 12th February 2018
Subject CONSTITUTION and EGM NOTICE

03/02/18

Email to committee from LB/JS with attachment – BVF Constitution Final.
The document incorporated comments made at committee meeting 14th January.

Email discussion period – 3rd February – 9th February

09/02/18

Email to committee from LB/JS with attachment – BVF Constitution Final and Note for Final Constitution. Proposal to accept and send to membership.
Minor changes made (feedback discussion period).

10/02/18

Decision

Email to committee from GA – acceptance of proposal. Vote yes/no called – deadline 4pm 11/02/18

Action

All to vote by deadline – GA, JRM, LB, JS, MS, DR, EvG, GP

11/02/18**Decision**

Votes on acceptance of final constitution as per deadline

YES – 6 – Not voted – 2

Decision

GA – email sent to JRM and MS with message for membership. Request to both to send note and attachments by email/snail mail. The message contained – notice of EGM and details, details of WMO, Age Group closing date and details and GA's new email address.

Action

Send to membership as per GA's request – JRM, MS

Completed and closed – 12th February 2018